

APRIL 23-25, 2024 NASHVILLE. TN





Dive into our schedule at a glance to learn more about EA Ignite Spring's program layout and to help plan your time on site.

For the full schedule and speaker details, please visit eaignite.com/spring-schedule

Key

## **THE SPARK**

Keynote sessions, also known as "The Spark," kick off Day 1 and 2 on an inspiring note for all attendees, igniting new ideas and generating meaningful conversations.

### PRESENTATIONS

Short lectures, theater-style, that provide quick, actionable tips and tricks

### MASTERCLASSES

In-depth and interactive seminars, classroomstyle, that focus on practical applications and skill-building in key focus areas

## **FEATURED SESSIONS**

For everyone to come back together for invigorating, lecture-style presentations on important topics

## ROUNDTABLES

Q&A sessions, casual, roundtable-style

## BRAINDATES

A new take on structured networking and knowledge-sharing, featuring brief one-on-one and small-group conversations in a cozy setting

## PANELS

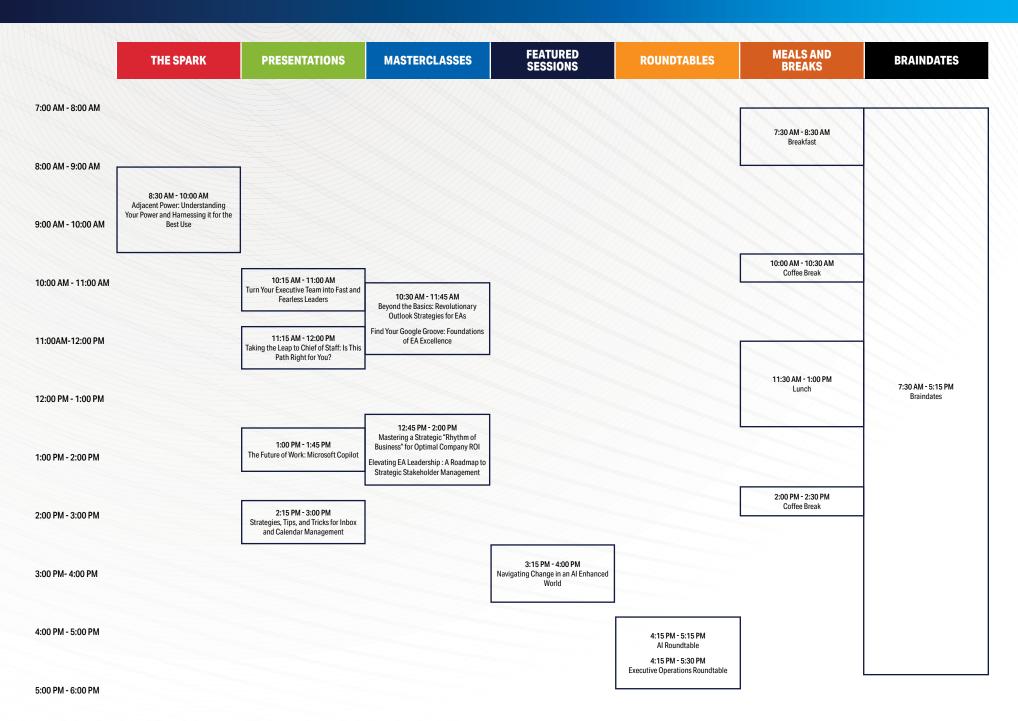
Moderated discussions on hot topics

## **ATTENDEE SERVICES**

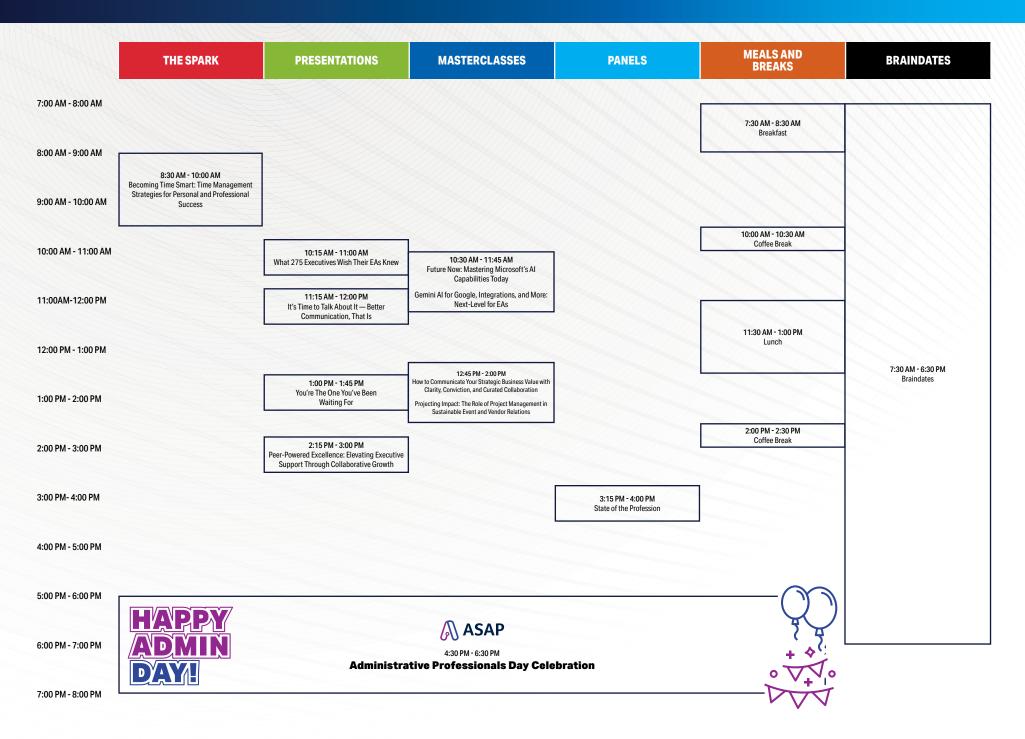
Badge pick up and customer service

Monday: 3:00 PM-6:00 PM Tuesday: 7:30 AM-5:00 PM Wednesday: 7:30 AM-5:30 PM

## Tuesday / April 23

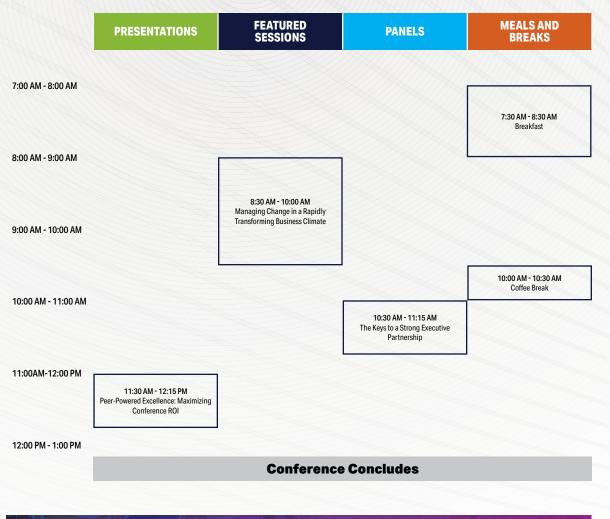


## Wednesday / April 24



## Thursday / April 25

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# ASAP

## Who is ASAP?

The American Society of Administrative Professionals (ASAP), producer of EA Ignite, is the leading international provider of education, training, and resources for executive assistants and administrative professionals.

## Keep training online at home.



Check out ASAP's All-Access online membership that gives you a full year of exclusive live and on-demand content like downloads, webinars, and more.

# READY. SET. PLAN!

Registered and ready for EA Ignite this spring? You're ready to start planning for Nashville!

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#### **Book Your Hotel**

Reserve your room at our partner hotel, Renaissance Nashville.



#### **Download the Mobile App**

Start building your schedule and connecting with other attendees.

#### **Set Up Your Braindates**



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A refreshing take on modern-day networking, set up your one-on-one or group convos in a cozy setting before you arrive! Access Braindates using the mobile app.

#### **Spread the Word**

Let your network know you're going to EA Ignite Spring! Be sure to tag us on social media for a chance to be featured.

## Visit **eaignite.com/plan-your-stay** for the full list!