



True Focus Hospitality Group, Inc.

650 Poydras St. Suite 2330

New Orleans, LA 70130

Primary Contact: Nicholas Jarrell @ 504 598 6571

Email: nickjarrell@truefocusnola.com

Exhibitor and/or Production Manager Information: All payments MUST be received PRIOR to services being provided. Credit Card or Check ONLY

Complete Company Information Below/ Please Print

Company Name

Company Contact For Billing Purposes

Street Address

City

State

Zip

Phone

Fax

Email

DEPOSITS AND PAYMENTS

Card Holder:

Card Type:

☐

Color Box If Sending Company Check

Card Number:

Expiration: (MM/YY)

Charge Amount:

CVV2/CVC:

Billing Street:

Billing City:

Billing State:

Billing Zip:

The Client acknowledge that the Client alone has chosen the number of guards and the type of service to be provided herein and that the Agency has informed the Client that additional guards and services are available from the Agency at an additional cost to the Client.

Authorized Signature

Date

DATE OF SERVICE

Date

Hours

TO
TO
TO
TO
TO
TO
TO
TO

Date

Hours

TO
TO
TO
TO
TO
TO
TO
TO

Booth #

Total Hours Requested:

Applied Rate:

RATES

BOOTH RATES

***Advanced Order Rate**

30 days or more before conference \$20.00 per hour (4 hour minimum)

***Regular Order Rate**

29 days to 1 day before conference \$25.00 per hour (4 hour minimum)

***Onsite Order Rate**

on site price \$ 30.00 per hour (4 hour minimum)

Orders must be paid in full before the start of services

Any "day of" cancellations must be cancelled at least 8 hours prior to the start of the schedule or you will be charged 4 hours.

Exhibitor and/or Production Manager hereby authorize True Focus Hospitality Group to automatically charge total deposit upon acceptance of contract on or before services begin